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ITEM 09

### **Good Governance Update**

Following the Scottish Local Government Pensions Scheme Advisory Board's 'Good Governance' seminar to improve knowledge, share ideas and best practice, the emerging challenges, mitigations and benefits for the board were discussed along with potential areas for the SAB to explore. At the meeting of the SAB in May it was agreed the Joint Secretaries would have a look at actions and discuss what might be possible and develop an action plan.

The Joint Secretariat team have developed a set of actions for the SAB to discuss and if the SAB agrees to consider endorsing, the Good Governance Working Group will be convened:

1. **Demand on Resources:** Action – the secretariat team will prepare a short questionnaire to Pension boards and funds in Scotland requesting information on frequency of meetings, preparation times, comments on current workload and suggestions for improvements to workload.
2. **Role of chair, members, and substitute members:** Action - the secretariat team will write to boards and funds to understand good practice looking at the current role of members, the use of substitute members for continuity and the frequency of rotation for chair members.
3. **Lead in time for papers as well as the process and timeline for reviewing discussion and or decision papers:** Action - the secretariat team will write to boards and funds to recommend that papers are shared at least a minimum of seven days before the meeting. The team will also seek feedback on current good practice in the ability of Boards to effectively review the decision of committee, with clarity on any timelines for that process and suggested changes, if required.
4. **Standardised induction pack for members** - Action - the secretariat team will ask boards and funds to share their induction packs and understand how each fund and board has different approaches and collate what could be shared for best practice.



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5. **Expert support provided to the board** - Action - the secretariat team to seek input from the appropriate stakeholders (e.g. Lothian, Falkirk and Fife) on their experiences on the role and function of Independent Professional Observer (IPO) on the basis that this evidence building exercise to inform a discussion around the recommendation of IPOs as good practice.
6. **Review of the SLOGPAG Pension Boards: Model Constitution** – Action – the secretariat team will work with the Good Governance Working Group to review the model constitution to see whether any sections need updating.